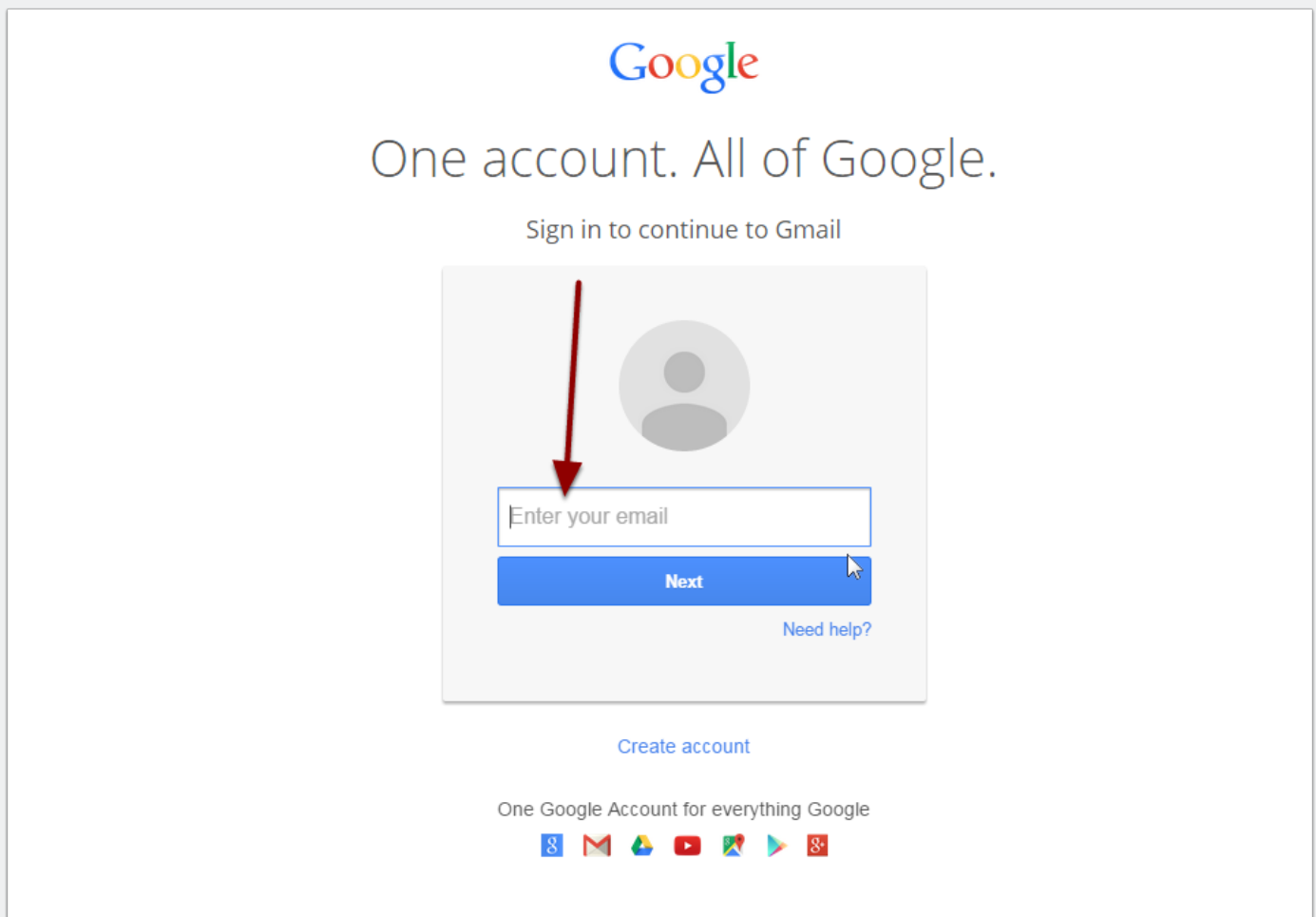


Google Sites - The Basics

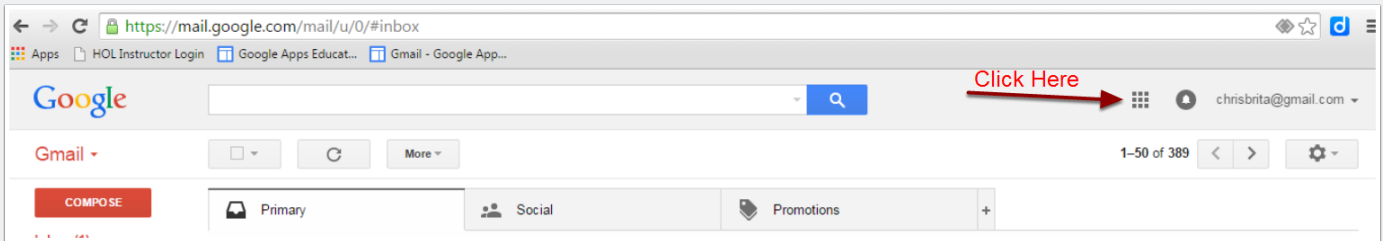
Objectives: After this tutorial, the learner will be able to create a basic Google Site for their professional needs.

1. Sign in to your Google account

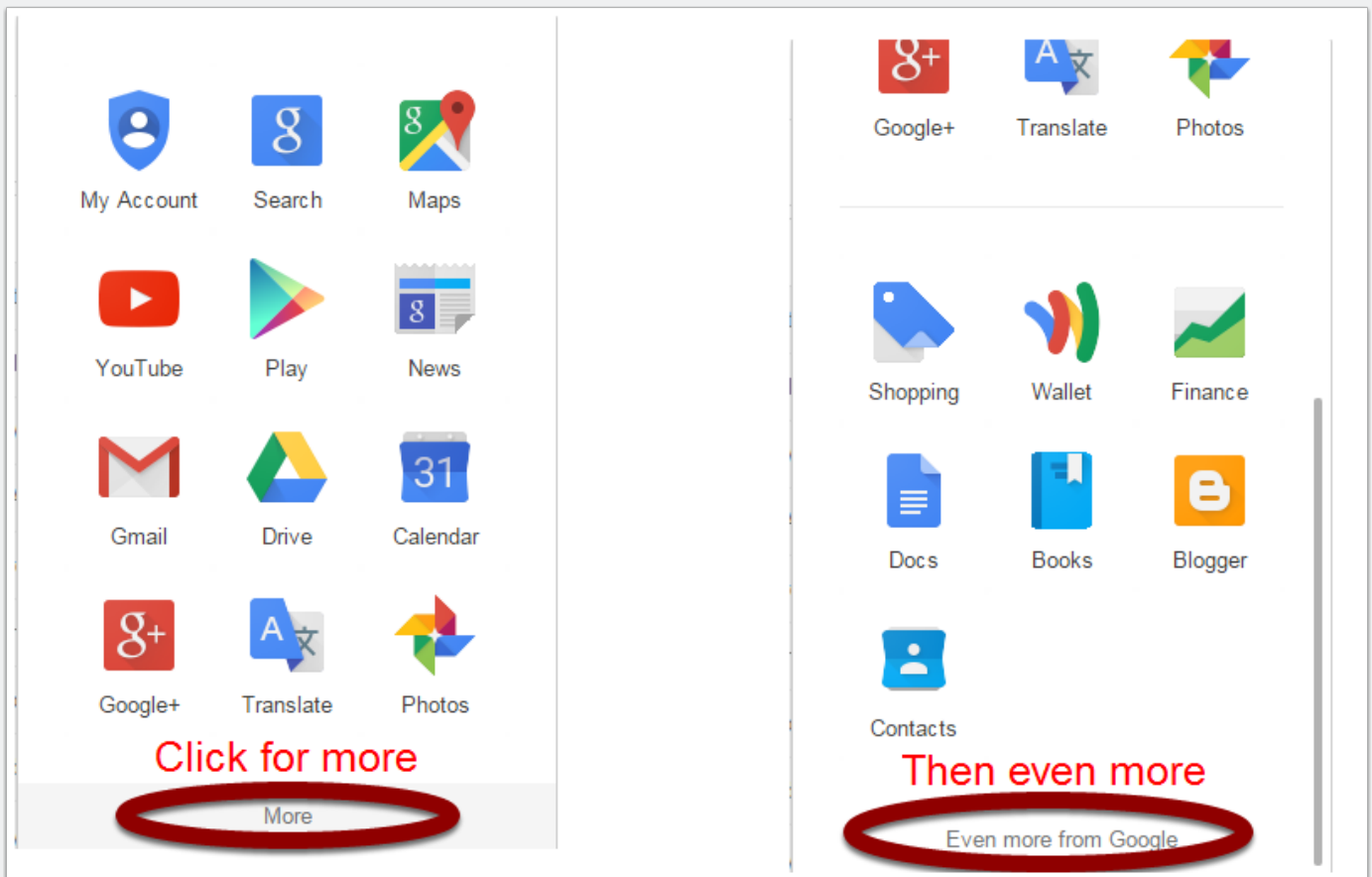


Google Sites - The Basics

2. Access Google Apps

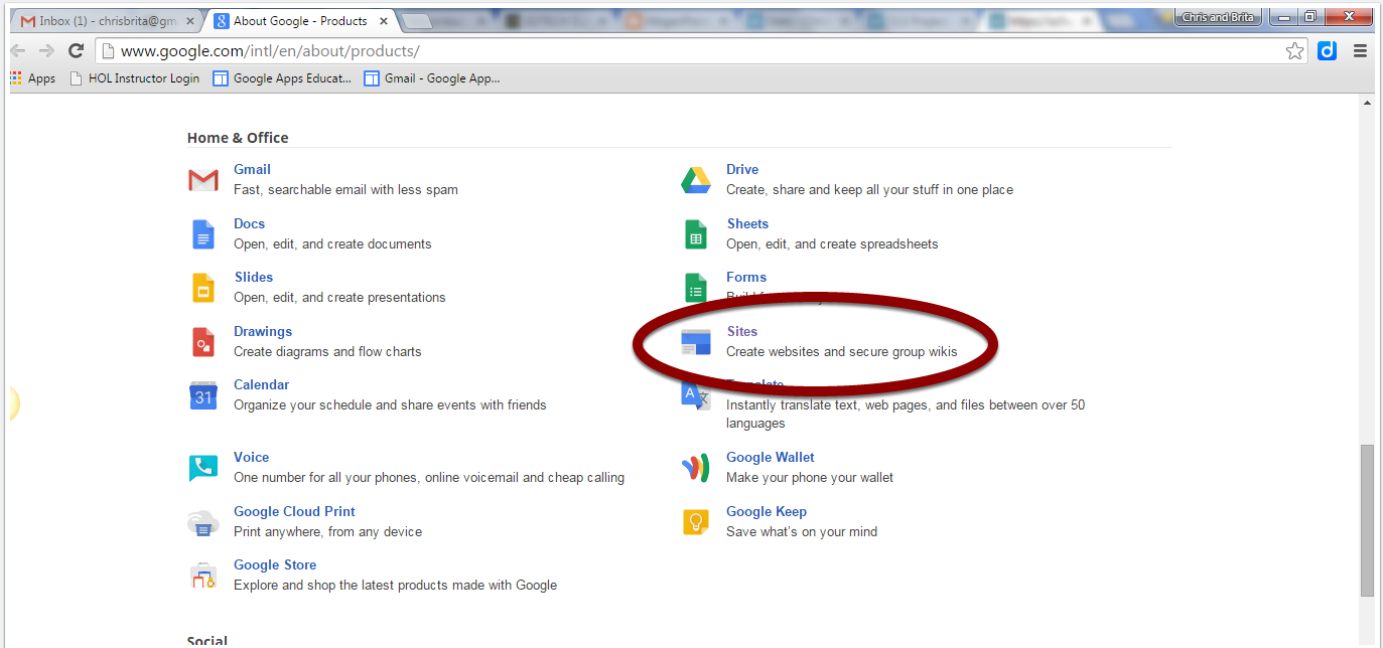


3. Find more apps



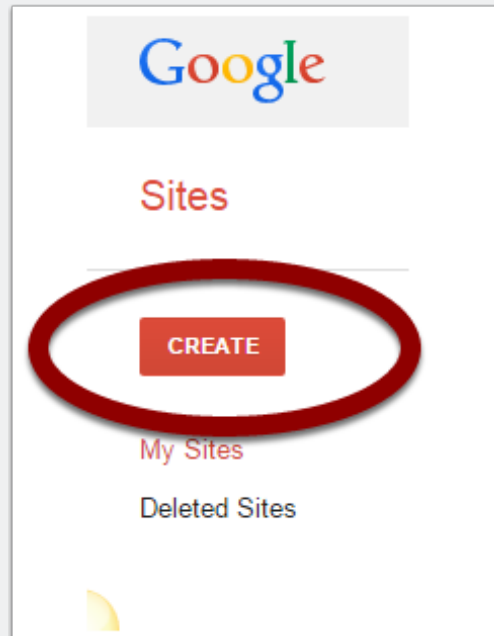
Google Sites - The Basics

4. Access Google Sites



Google Sites - The Basics

5. Create your Site



Google Sites - The Basics

6. Name your Site and select a template (optional)

The screenshot shows the Google Sites creation interface. At the top, there is a search bar for "my sites" and a user profile for "chrisbrita@gmail.com". Below this, the "Sites" header includes a red "CREATE" button and a "Cancel" button. The main area is titled "Select a template to use:" and displays several options: "Blank template", "Classroom site" (circled in red), "Soccer team", and "Spring Floral Wedding Instructional". A "Browse the gallery for more" button is also present. Below the templates, the "Name your site:" field contains "ChrisBrita" with a red arrow pointing to it. At the bottom, the "Site location" field shows "https://sites.google.com/site/chrisbrita" and a link to "Visit Google Domains".

Google Sites - The Basics

7. Edit your Site

The screenshot shows the Google Sites editor interface for a site named "ChrisBrita". At the top left, it says "Home Updated 4 minutes ago". At the top right, there is a red "Edit" button, a settings gear icon, and a "Share" button. The main content area is divided into several sections:

- Mrs Smith's Classroom**: A sidebar menu with links for Home, Homework Assignments, Extra Credit, and Contact Me.
- Meet Your Teacher**: A section featuring a photo of Mrs. Smith and two children, with a link to "Click here to read about Mrs. Smith".
- More Stuff**: A section for "Class Announcements".
- Tip**: A tip about posting announcements, student of the month, word of the week, or new assignments.
- Student of the Month**: A section featuring a photo of John Doe and a paragraph of Lorem Ipsum text, posted 4 minutes ago by Chris and Brita Hill.
- Word of the Week**: A section featuring the word "schadenfreude" with its pronunciation and definition, posted 4 minutes ago by Chris and Brita Hill.
- Recent Announcements**: A section with a "Reminder That it's a Short Week This Week".
- Homework Assignments**: A section with "Homework For Week Of October 25th".